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13 October 1978

MEMORANDUM FOR: Director of Personnel

FROM :   
Chief, Review Staff, OP

SUBJECT : Personnel Movement in the Agency

1. In response to the DDA request for data relative to the movement of Agency employees during the year, forwarded herewith are computer runs providing information for various periods of time. For a picture of the monthly movement, there is a run for each Directorate for every other month of the fiscal year 1978 beginning with November 1977. In addition there is a summary report for the fiscal year for each Directorate and for the Agency.

2. Attached is a page explaining the codes used on the reports, and a summary of the pertinent "movement" data for each Directorate and for the Agency. We have not broken out the GS-14 to GS-03 data inasmuch as the report carries the statistics for individual grades and classifications.

3. The data on these reports is an edited version of the total "reassignments" actions processed. For various reasons of computer input personnel actions which change retirement systems, make block organizational changes, extend PRAs, change FANs, et al. are carried as "reassignments" until broken out further as we have done for this study.

4. The columns on the attached reports valid for reflecting employee "movement" to a position are EODs, both Ceiling Gains, Total Reassignment and From TAS. The combined data is particularly important in looking at an Agency-wide vacancy notice system for all positions. The change of SD (Service Designation) could be a separate action if the individual is already on board in a Directorate or could be included in the Total Reassignments. While not specifically reflecting "movement"

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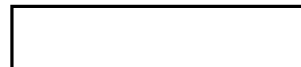
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it does reflect the number of permanent transfers between Directorates. The column Between Two Offices reports Intra-Directorate and includes the Inter-Directorate moves. As an example:

Total Reassignments	100
Between Two Offices	90
Between Two Directorates	50

Fifty employees moved between two Directorates, with or without SD change (at the same time changing offices), 40 moved between two offices in the Directorate and ten were reassigned within their present offices.



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Atts.  
As Stated

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